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BY-LAWS

OF

ZETLAND LODGE

OF

FREEMASONS,

No. 9 Registry of Quebec, held in the City
of Montreal,

PROVINCE OF QUEBEC.

"Honour all men, love the Brotherhood, fear God and honour the King."

"Let us not love in word, neither in tongue, but in deed and in truth."

"A tale bearer revealeth secrets, but he that is a faithful spirit
concealeth a matter."

*M*ontreal :

J. STARKE & CO., PRINTERS, ST. FRANCOIS XAVIER STREET.

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INTRODUCTION.

As no Society can be conducted without Laws, it is necessary for good government that those laws should be established on a just and equitable foundation.

It is well at all times to remember that laws without observance rather take from, than add to, the object intended; the Officers of the Lodge must, therefore, be treated with that deference and respect which their offices demand; it being through them alone that order and propriety can be maintained.

Such posts of honor ought to be filled by those Brethren only, who are desirous of promoting the general good.

Masonry comprehends within its circle every branch of useful learning, and stamps an indelible mark of pre-eminence on all its genuine professors, which neither chance, power, nor fortune, can bestow.

When its principles are strictly observed, it is a sure foundation of tranquility amidst the various disappointments of life; imparting real and intrinsic excellency to man, and rendering him fit for the duties of Society. It cheers the mind in the hour of affliction, paves the way to peace, and promotes domestic happiness; it is company in solitude, and gives variety, vivacity, and energy to social conversation.

These are its general advantages, to enumerate them fully would be an endless task; enough, however, has been said to show that he who cultivates this science, and acts agreeably to the character of a Mason, has within himself the spring and support of every moral and social virtue.

From this view of the science its utility must be obvious. The universal principles of the art unite in one indissoluble bond of affection, men of the most opposite tenets, of the most distant countries, and of the most contradictory opinions; so that a Mason finds in every nation a friend, and in every country a home.

The GRAND LODGE OF QUEBEC, whose supremacy the Brethren of the Zetland Lodge, Number Nine, hereby acknowledge, having in the book of constitutions issued to the fraternity by its authority, laid down certain Laws and Regulations for the general Government of the Order, it remains for us to enact such By-Laws for the regulation and management of this Lodge, as from time to time may be deemed expedient; and all By-Laws and Regulations made prior and up to the 10th August, 1876, having been annulled by the vote of the Lodge on the 14th day of September, A. L., 5876, and confirmed on the 12th day of October, A. L., 5876, it is agreed that the Government of this Lodge shall be regulated by the following:—

BY-LAWS.

I.

The regular meeting of the Lodge shall be held on the second Thursday of every month.

II.

Visitations.

No visitor shall be admitted into the Lodge, unless he is personally known, recommended or well vouched for, after due examination by one of the Brethren present, nor shall be admitted when the Lodge is on private business, unless by a vote of the Lodge; and no Brother being a resident of the Province, who is not a subscribing member of some Lodge, shall be admitted as a visitor more than once during his secession from the craft. No visitor shall address the Lodge on any question without the permission of the Master, nor shall he be permitted on any occasion to vote.

III.

Signature.

A book shall be placed in the Ante-room in which every visitor shall subscribe his name, and the name and number of his Lodge.

IV.

Of Irregular Behaviour.

At the sound of the Master's Gavel, profound silence shall be observed, and if any Brother disturb the harmony of the Lodge, and disregard the admonition of the Master, thereupon, by repetition of the offence, he shall be fined in such a sum as the Brethren may decide; and if he persist, he shall be suspended his Masonic functions for that Meeting, unless he subsequently make such concessions as the Master and the Brethren shall consider satisfactory.

V.

Of Discussion.

When any business shall be brought before the Lodge for discussion, every Brother desirous of speaking, shall, when he rises, address himself to the Master; and no Brother shall be permitted to speak twice on the same subject, unless in explanation, or when called upon by the Master, or as the mover in reply. No Brother shall be permitted to revive the discussion of any subject which has already been settled by the Lodge; *and no motion shall be entertained unless it be made in writing, signed by the mover and duly seconded*, if so called for by any member of the Lodge.

VI.

Of Rules of Order.

To secure regularity in the proceedings of the Lodge, the following order shall be observed for regular meetings:

1. The Lodge to be opened in due and ancient form, and the minutes of last regular meeting (and subsequent emergent, if any,) to be read and confirmed.

2. Reports of Committees on petitions to be received.

3. Reports from the Permanent Committee to be received and considered.

4. Reports from Special Committees, if any, to be read and considered.

5. Propositions for Membership to be received.

6. Appointment of Committees on Petitions of Candidates.

7. The Ballot to be passed for joining Members first, and afterwards for candidates for initiation.

8. Candidates, if in waiting, to be initiated. Brethren, if any, to be passed and raised.

9. Petitions for relief and other communications to be received.

10. Business, affecting the principles, honor, and prosperity of the Order.

The above order may be suspended or changed for the Meeting by consent of the Master.

VII.

Of Election of Officers.

The Master, Wardens, Chaplain, Treasurer, Secretary and Tyler, shall be annually elected at the regular meeting in December; and on the St. John's day following, the Minutes being previously confirmed, the Master shall be

installed. After which he shall proceed to appoint the other officers, who are thereupon, with the elective Officers and Tyler to be invested in due form.

VIII.

Of the Treasurer's Duty.

The Treasurer shall receive the money of the Lodge and discharge all orders and Bills that have been duly vouched and signed by the Master and Secretary; and open books in which the Receipts and Disbursements shall be regularly stated, so as to exhibit at one view the amount of cash in his possession; which books shall be produced at every meeting of the Lodge, and be open for inspection of its Members. That whenever the amount in the Treasurer's hands shall exceed the sum of Ten dollars, such excess shall be deposited in one of the Savings Banks of the City, in the name of the Master, Treasurer, and Secretary, of the Lodge, upon whose joint check or order the sum alone can be withdrawn from the said Bank. His accounts shall be audited annually by some two or more Members of the Permanent Committee, and signed by them previous to the Meeting on St. John's day in December, in order that the balance then in his hands may be paid over on that day to the Treasurer elect, or be otherwise disposed of as shall be directed by the Lodge. The Treasurer shall annually insure the Jewels, Furniture, and other property of the Lodge, against loss by fire.

IX.

Of the Secretary's Duty.

The Secretary shall issue all summonses to every Member of the Lodge at least seven days previous to each Meeting, particularly noticing therein Candidates for Initiation and Admission, specifying their names, place of abode, and occupation, and the names of their proposers and seconders, together with their references ; the names of Brethren entitled to be Passed or Raised ; the amount of dues and arrears payable, and also propositions for making new By-Laws, or altering or repealing old ones. He shall keep an account of the Members of the Lodge, and prepare their Registry and such other lists of Members, &c., as are required by books of the Constitution, under the superintendence of the Master ; attend the Meetings of the Permanent Committee, and take minutes of their Proceedings, and of all matters duly moved and seconded, and such other occurrences as may come before the Lodge, and may be considered by the Master, or a majority of the Members worthy of being recorded. He shall be exempt from the payment of all dues on his appointment ; he shall be allowed to appoint an Assistant Secretary, subject to the approval of the Lodge.

X.

Of the Tyler's Duty.

The Tyler shall deliver all summonses and attend meetings of the Lodge ; he shall clean and keep in good order the furniture, Jewels, and paraphernalia belonging

to it; and be responsible to the Officers of the Lodge for the same, for which services he shall receive Two Dollars every Meeting he attends.

XI.

Of the Permanent Committee.

On every St. John's day in December, an annual Permanent Committee, to consist of the Master, Past Masters, Wardens and Secretary, shall be appointed to examine into the state of the Finances, Property, and other affairs of the Lodge, with power to exact the attendance of such Members, and such information as they consider essential to the interests of this Lodge; shall hear and consider all subjects of Masonic complaint or irregularity respecting the Members of the Lodge, and report them to the Lodge; they shall meet whenever directed by the Master, and any three shall constitute a quorum, and in the absence of either of the Principal Officers, or the Past Masters, the Committee shall choose one of their number to preside at the Meeting. The Secretary shall enter their proceedings in a book, and they shall make an annual report, through the Master, in writing, at the next regular communication in January.

XII.

Of the Ballot.

The Proposer of every Candidate for Initiation shall deposit the sum of Five Dollars, with the Secretary, in part Payment of the Initiation Fee. The Master shall then appoint a Committee of three Members to enquire into the

character and standing of the Candidate, and upon the favorable report of the majority of said Committee, at the next regular communication Ballot shall be taken; should the result of the Ballot prove unfavorable to the Candidate, the deposit shall be returned. In the event of the report of the majority of said Committee being unfavorable to the Candidate, the Ballot shall not be taken for him, he shall be declared a rejected Candidate and the deposit returned.

The member making the proposition shall be responsible for the whole Fee, which must be paid at the time of Initiation or Admission.

Whenever a Ballot takes place for a Candidate for Initiation or Membership, if two negatives appear, he shall be rejected, but to prevent mistakes, the Master may direct the Ballot to be taken a second time. A proposition thus rejected cannot be brought forward again within six months.

XIII.

Non-Attendance after Ballot.

If any person who has been approved of for Initiation shall not attend for that purpose within three months after the Ballot, another proposition must be made, and a fresh Ballot taken, unless a good and sufficient reason can be shown for his non-attendance.

XIV.

Of Re-admission of Members.

Should any Member retire from the Lodge, or cause his name to be erased from the Lodge Books for any cause, he shall not be re-admitted without a Ballot, and payment

of the Joining Fee, as fixed by Article Twenty-one, and no Member shall be permitted to withdraw his name from the Lodge, unless upon application in writing, and not until he shall have paid all arrears of dues.

XI.

Of Honorary Members.

Brethren may be declared Honorary Members by vote of the Lodge, as a mark of respect, or in consideration of their services or zeal in the cause of Masonry. Any Honorary Member shall be exempt from all dues; but should he take office he shall be placed on the list of Subscribing Members. Previous notice must be given in the summons, of the intention to propose an Honorary Member.

XVI.

Of Masonic Clothing.

No brother shall, on any pretence, be admitted into Lodge unless his Clothing and Insignia be strictly conformable to those prescribed by the Constitution of the Grand Lodge of Quebec, in the Chapter of Regalia.

XVII.

Masonic Conduct.

Should any Member violate the Laws of the Institution by improperly disclosing the proceedings which take place within the Lodge, or commit any other Masonic offence, not herein before provided for, upon complaint thereof being made in writing to the Master, he shall direct the Secretary to give the accused notice of the same,

calling upon him to answer the charge at the next meeting. After the accusation has been read, and the defence heard, the Master shall put it to the Lodge, whether the defence is a complete exculpation. If the majority think it is, the accused shall be received without diminution of fraternal regard. Should the Lodge be of opinion that the offence is such as will be sufficiently atoned for by a fine, they shall then determine its amount; but, if convinced that he is culpable to such a degree as to call for a particular example, a vote in the usual form shall take place, and if it shall appear against him, the Master shall declare him suspended his Masonic Functions, and the whole proceedings shall be reported to the Grand Secretary and District Deputy Grand Master. This By-Law is to be read by the Secretary to every Member on his admission.

XVIII.

Of Joining Members.

Any Brother wishing to become a member of this Lodge must, on being accepted, and before being admitted, deposit his demit, unless he hails from a foreign register.

XIX.

Of Conferring Degrees.

If a Brother who has been initiated in some other regular Lodge, is desirous of being passed or raised in this Lodge, he may be proposed in open Lodge for that purpose, and receive his degree, if approved of by a majority of the members present. The proposer of such Brother

shall be required to produce satisfactory testimonials of good conduct on the part of the Candidate, in the Lodge in which he was initiated, and that he has paid his Initiation Fee, and his other regular dues to his Mother Lodge. If the candidate is desirous of becoming a Member of the Lodge, the ballot must be passed as prescribed in Articles 12 and 18. All fees to the Grand Lodge entitling Members of this Lodge to vote therein, shall be paid out of the Fund for General purposes.

XX.

Of Grand Lodge Fees.

The Master shall receive all Fees due to the Grand Lodge, as he alone is accountable for the same.

XXI.

Table of Fees and Subscriptions.

For Initiation, passing, and raising a Brother, including the Grand Lodge fees for registration, the Grand Lodge Certificate, and a copy of By-Laws of this Lodge...	\$30 00
For a Brother who has been initiated in some other regular Lodge, and who desires to be passed or raised in this Lodge, exclusive of all fees and certificates.	6 00
For a Brother joining this Lodge, not to include the Grand Lodge Registration Fee...	5 00
Should a Grand Lodge Certificate be required by a joining Member he must pay a fee of..	2 00

For a Lodge of emergency, called at the request, and for the accommodation of a candidate for Initiation, passing, or raising, in addition to all other fees.. .. .	5 00
For Brethren entitled to all the privileges of the Lodge, per annum, to be paid in monthly proportions... ..	6 00
For Brethren residing more than three miles from the City of Montreal, per annum, to be paid in quarterly proportions.	3 00
For the Incidental Fund from each Member of the Lodge, per annum, payable on St. John's Day.. . . .	1 00

XXII.

Of Arrears.

At the Meeting in July, in every year, or at an early subsequent meeting, if then inconvenient, the names of those Brethren who are six months in arrears, and so continue, shall be read over in open Lodge. The Secretary shall forthwith serve each Brother, so in default, with a written notice requesting immediate payment.

If, after the expiration of one month from the time of serving the notice, the Brother still neglects or refuses to pay his arrears, the case shall be brought forward on the Lodge night, next ensuing, of which he shall have due notice, and if he fail or neglect at that Meeting to account satisfactorily to the Lodge for his default, he shall forthwith be excluded, and shall not, at any future time, become

a Member of the Lodge, nor be permitted to visit it, until his arrears be fully paid. Brethren thus in arrears to the Lodge are disqualified from voting on any occasion.

XXIII.

Incidental Fund.

Every Member of the Lodge shall subscribe annually, at the regular meeting in December, one Dollar to the Incidental Fund of this Lodge, which shall be under the management of a Committee, consisting of the Master, Past-Masters and Wardens, for the time being, who shall have entire control and disposal of the same. And an additional one-fourth of the monthly dues shall be also placed to the credit of said Incidental Fund.

XXIV.

Property, Jewels, &c.

The Books, Papers, Jewels, and Furniture of every kind, belonging to the Lodge, being at all times vested in the Master and Wardens, for the time being, in trust for the Lodge; they shall be responsible for the same to such of the other members as are not in arrear, and an inventory of them shall be kept in the Minute Book of the Permanent Committee, and be examined by the Past Officers previous to the meeting in December, and by every Master and Warden on his Installation.

XXV.

Disposal of Funds, Property, &c.

No part of the Funds of this Lodge shall be expended except by a vote of the Lodge, neither shall any of the

Moneys, or any property of the Lodge, on any other pretence whatever, be expended or disposed of, except for monthly, incidental, or other ordinary expenses, without the consent and approbation of a majority of its Members; neither shall the Books, Papers, Jewels, and Paraphernalia of the Lodge, which are indivisible, be sold, alienated, or in any way disposed of, without a similar consent.

XXVI.

Alterations of By-Laws.

These By-Laws shall be transcribed in a book provided for the purpose, and signed by every, present as well as future, Member on his admission, who shall be entitled to a copy of the same, and they shall not be amended, repealed, or otherwise altered, without a regular committee being appointed by the Lodge, for the purpose of reporting thereon, whose proceedings must be approved by three-fourths of the Members present at the reception of the Report, and confirmed at the next regular Meeting of the Lodge.

RICHARD TYLER, *W. M.*

ROBERT MILLER, *Secretary.*

Montreal, Approved October 12, 5876.

Approved and confirmed.

JAMES DUNBAR,

Grand Master, Province of Quebec.

Quebec, 8th November, 5876.

List of Officers.

3876.

W. BRO.	RICHARD TYLER ..	W. MASTER.
"	THOMAS GOODWIN	SENIOR WARDEN.
"	JAMES COCHRANE.....	JUNIOR WARDEN.
"	ROBERT MILLER.....	SECRETARY.
"	ISAAC A. RICHARDSON...	TREASURER.
"	JOHN HISLOP	CHAPLAIN.
"	WM. PERCIVAL.....	SENIOR DEACON.
"	D. J. GRUNDSELL	JUNIOR DEACON.
"	JOHN SPENCE.....	INNER GUARD.
"	G. B. PEARSON.....	ORGANIST.
"	P. A. CROSSBY	D. of C.
"	JAMES VIRTUE.....	STEWARD.
"	M. GAUTHIER.....	Do.
"	WM. RENSHAW.....	TYLER.

Past Masters.

R. W. BRO.	J. A. ISAACSON.....	P. M.
V. W. BRO.	J. G. T. CLEGHORN.....	P. M.
"	WM. JOENSON	P. M.
"	SAM. E. MOSS.....	P. M.
W. BRO.	JOHN HAY	P. M.

